

Job Application Form

Position applied for	Education Health Care Assistant
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Personal Details

First Name	
Surname	
DOB	
Full Address	
Home phone number	
Mobile Number	
Email Address	

Right to work in UK

Do you have the right to work in UK?	Yes No
Do you have a work permit?	Yes No N/A
If yes please specify the terms of this permit/visa and expiry date.	
Have you been working overseas for three months or more in the last five years?	Yes No

Education and Qualifications (continue on an additional sheet if necessary)

Please tell us about relevant experience or qualifications you have obtained through education; professional career; training. etc.

Names of Schools/ Colleges/Further Education/Establishments	From	To	Qualifications

Employment History (continue on an additional sheet if necessary)**Current or most recent employer**

Address:

Last position held

Main Duties:

Start date

Reason for leaving:

Notice required

Previous employer

Address:

Last position held

Main duties:

Start date

Reason for leaving

Previous employer

Address:

Last position held

Main duties:

Start date

Reason for leaving

Previous employer

Address:

Last position held

Main duties:

Start date

Reason for leaving

Previous employer

Address:

Last position held

Main duties:

Start date

Reason for leaving

Previous employer

Address:

Last position held

Main duties:

Start date

Reason for leaving

Please use this space to detail reason for any gaps in your employment history.

Personal Statement

Please state reasons for applying for the post and any additional information about yourself including any relevant experience which you wish to be taken into account in support of your application (continue on an additional sheet if necessary).

Interview Requirements

Please specify if you require any special arrangements to be made at the interview e.g. sign language/wheelchair access?

Do you hold a full clean driving license?	Yes/No
Are you a car owner?	Yes/No
If you do not drive how will you travel to work and meetings?	

References

Please provide the names of two referees. They must not be a friend or member of your family. Please note references will not be obtained until an offer of employment has been made.

Name and address	Name and address
Telephone number	Telephone number
Occupation	Occupation

All successful candidates will be subject to an enhanced DBS declaration.

Declaration

The job for which you are applying will involve substantial access to children and vulnerable adults and is therefore exempt from the rehabilitation of offender's act 1974. You are therefore required to declare any convictions or cautions you may have, even if they would otherwise be regarded as 'spent' under this act. The information you give will be treated in confidence and will only be taken into account in relation to an application where this exemption applies.

The disclosure of a criminal record will not debar you from appointment unless the company considers that the conviction renders you unsuitable for employment. In making this decision we will consider the nature of the offence, how long ago it occurred and what you were when it was committed and any other factor which may be relevant. Failure to declare a conviction may however disqualify you from appointment or result in summary dismissal if a discrepancy is revealed once appointed.

Please note this role involves regulated activity and it is a criminal offence to apply for a role where applicants are barred from engaging in regulated activity.

Previous Convictions

Surname:	First name:
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Do you have any unspent convictions or conditional cautions?	Yes	No
Do you have any spent adult cautions (simple or conditional) or convictions that are not 'protected' as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended)?	Yes	No

If you have answered yes to either question, you now have two options for disclosing your criminal record.

Option 1: You can disclose your criminal record on a separate sheet provided that you mark a cross on the line below and attach the details in an envelope stapled to this form. The envelope should be marked CONFIDENTIAL and state your name and details of the post.

I have attached details of my conviction separately_____ (please mark with an X if appropriate.)

Option 2: Please provide details in the space below.

DECLARATION

I declare that the information provided on this form is correct. I understand that the declaration of a criminal record will not necessarily prevent me from being offered this role at Rainbow Hub.

Signed:

Date:

I confirm that the information given on this form is to the best of my knowledge accurate, true and complete. I understand that any false statements may be a sufficient cause for rejection or if employed, dismissal.

Print Name:	Date:
Signature:	

Thank you for your application and interest in Rainbow Hub.

Please complete and return this form together with an up to date CV to:
info@rainbowhub.org