



Rainbow Hub Job Application Form

Position applied for	Nursery Manager
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Personal Details

First Name	
Surname	
Full Address	
Home phone number	
Mobile Number	
Email Address	

Right to work in UK

Do you have the right to work in UK?	Yes	No	
Do you have a work permit?	Yes	No	N/A
If yes please specify the terms of this permit/visa and expiry date.			

Education and Qualifications

Please tell us about relevant experience or qualifications you have obtained through education; professional career; training. etc.

Employment History

Current or most recent employer	
Address:	
Last position held	
Main Duties:	
Start date	
Reason for leaving:	
Notice required	

Previous employer	
Address:	
Last position held	
Main duties:	
Start date	
Reason for leaving	

Please use this space to detail reason for any gaps in your employment history.

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Additional information

Please state reasons for applying for the post and any additional information about yourself including any relevant experience which you wish to be taken into account in support of your application (continue on an additional sheet if necessary).

Interview Requirements

Please specify if you require any special arrangements to be made at the interview e.g. sign language/wheelchair access?

Do you hold a full clean driving license?	Yes/No
Are you a car owner?	Yes/No
If you do not drive how will you travel to work and meetings?	

References

Please provide the names of two referees. They must not be a friend or member of your family. Please note references will not be obtained until an offer of employment has been made.

Name and address	Name and address
Telephone number	Telephone number
Occupation	Occupation

All successful candidates will be subject to an enhanced DBS declaration.

Declaration

The job for which you are applying will involve substantial access to children and vulnerable adults and is therefore exempt from the rehabilitation of offender's act 1974. You are therefore required to declare any convictions or cautions you may have, even if they would otherwise be regarded as 'spent' under this act. The information you give will be treated in confidence and will only be taken into account in relation to an application where this exemption applies.

The disclosure of a criminal record will not debar you from appointment unless the company considers that the conviction renders you unsuitable for employment. In making this decision we will consider the nature of the offence, how long ago it occurred and what you were when it was committed and any other factor which may be relevant. Failure to declare a conviction may however disqualify you from appointment or result in summary dismissal if a discrepancy is revealed once appointed.

Have you any previous convictions/ been cautioned/ bound over?	Yes/No
If yes please give details below.	

I confirm that the information given on this form is to the best of my knowledge accurate, true and complete. I understand that any false statements may be a sufficient cause for rejection or if employed, dismissal.

Print Name:	Date:
Signature:	

Thank you for your application and interest in Rainbow Hub.

Please complete and return this form together with an up to date CV to:
Karen Gee
Office Manager
Rainbow Hub, Salt Pit Lane, Mawdesley, Ormskirk, Lancashire, L40 2QX
Or email to: k.gee@rainbowhub.org